



ASHTON SCAFFOLDING SERVICES LTD

GDPR POLICY STATEMENT

Ashton scaffolding Services Ltd aims to always show transparency in the collection and use of data, and to let individuals know for what purpose their data will be used:

We aim to:

- Make it clear to individuals for what purpose the information is held and that they can withdraw their consent at any point.
- We will only hold data for a given period, it will be deleted after a maximum of 3 years. This applies to all data, including staff, customers and any other information we hold on individuals.
- Information held is confidential and will only be used for the purpose it is intended and for which permission has been granted. (no selling of data to third parties will be granted).
- We will show where we obtained our data from and on which date consent was obtained.
- Forms must explain that due to laws we need consent before sharing any data.
- Individuals will at any time have the right to require information about the data being held and processed about themselves, and Ashton Scaffolding must respond to this request within 28 days.
- We only collect and process data that we believe there is a legitimate interest.
- All staff will be trained to understand their obligations.

This policy is under regular review and may be adapted pending legislative changes.

Mr P Farmer

A handwritten signature in black ink, appearing to be "P Farmer", written over a light grey background.

Co. Director

Ashton Scaffolding Services Ltd

10th July 2023